

How to Sign Up for the English Department Proficiency Testing

Updated 9 September 2023

Getting started

In order to sign up for a test session, you must access Moodle, the university's online learning platform. There are nine slots available to take the test:

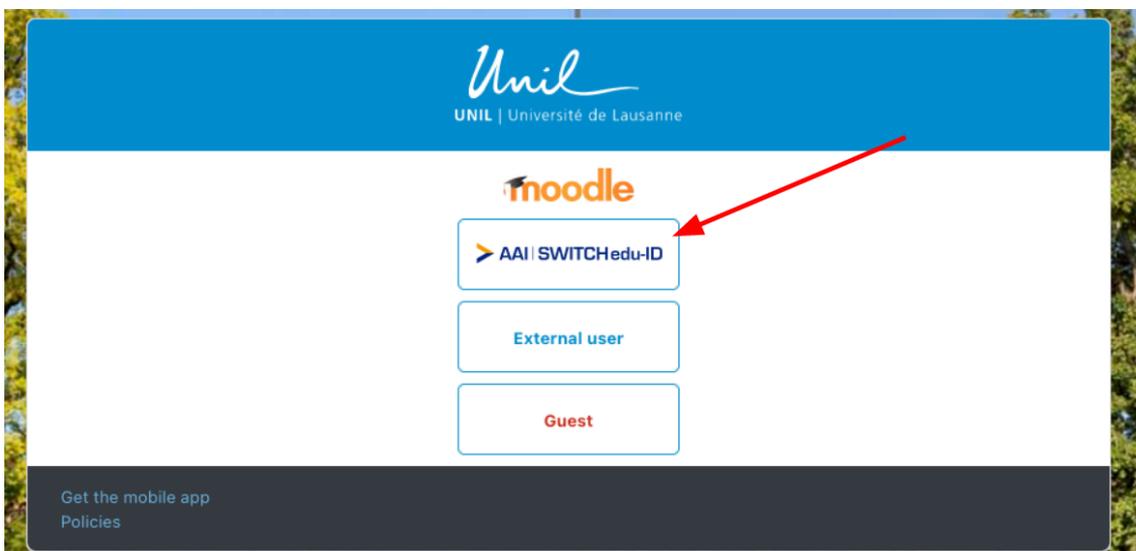
- five in Week 1
- four in Week 2
- one supplementary session in Week 4 (for emergencies).

Please sign up for the slots in weeks 1 and 2. The specific dates for the slots will appear on the platform (see also page 5 of this document). Use the instructions below to access Moodle.

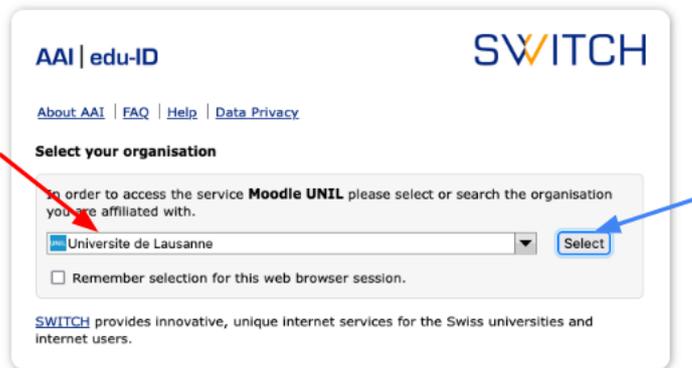
If you have trouble connecting to Moodle, you can contact the Helpdesk ([021 692 22 11](tel:0216922211)).

1. Type **moodle.unil.ch** in the address bar of your browser (Chrome, Firefox, etc.). **Do not use Internet Explorer. It might crash.**

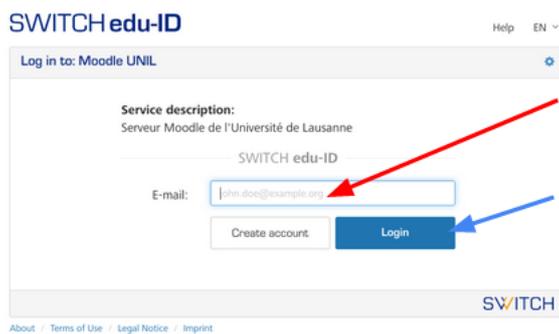
2. Choose **AAI | SWITCHedu-ID**.



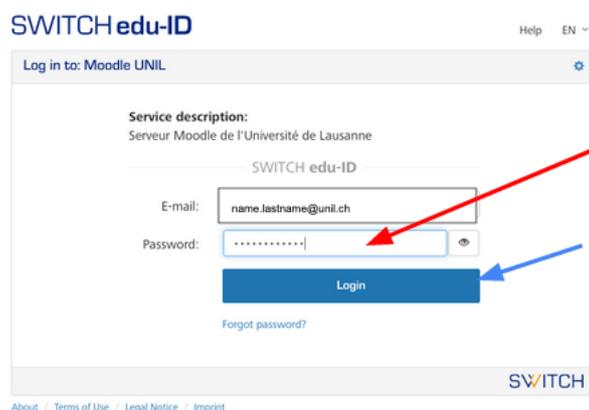
3. Write/choose **Université de Lausanne** (see red arrow) then **click** on the button on the right (see blue arrow).



4. Type in your **Unil email address** in the box (red arrow) and **click on connexion/login** (blue arrow).



5. Type in your **password** (red arrow) and click on **connexion/login** (blue arrow).

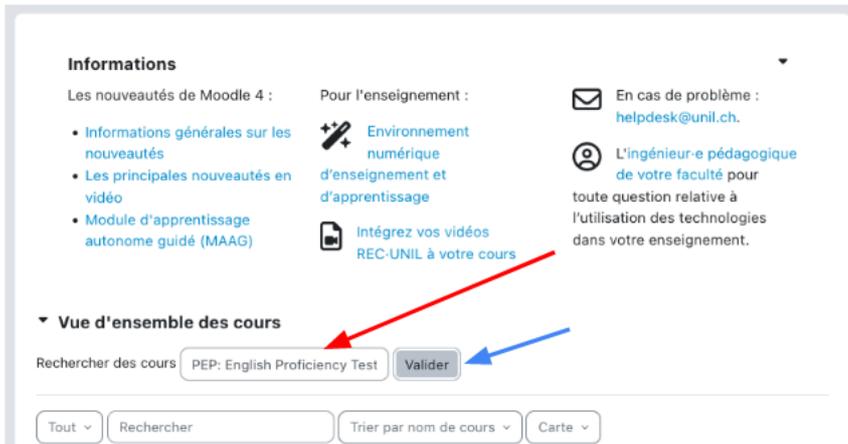


If this is your first time logging on to Moodle, you will need to accept a user agreement before proceeding.

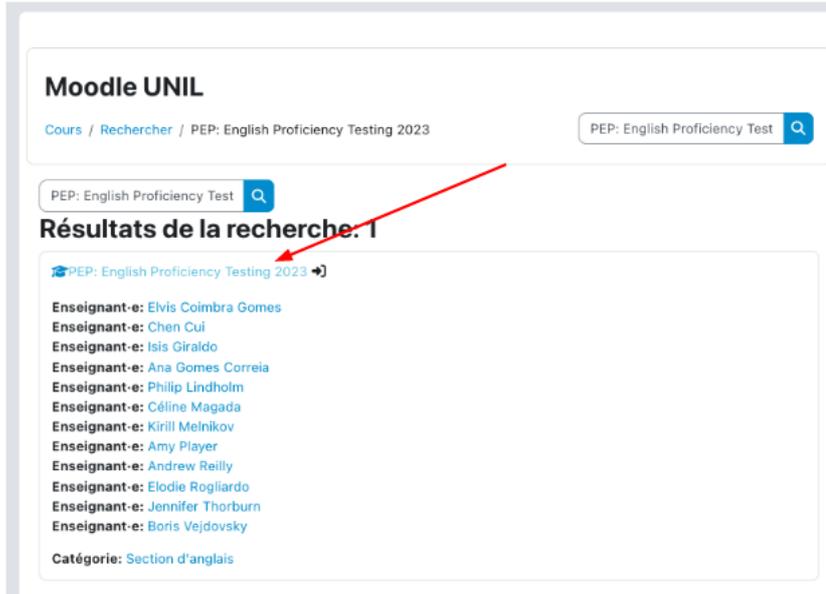
6. You will then find yourself on your Moodle dashboard.



7. In *Rechercher des cours* / *Search courses* (red arrow), search for “**PEP: English Proficiency Testing 2023**” then click on **valider** (blue arrow).

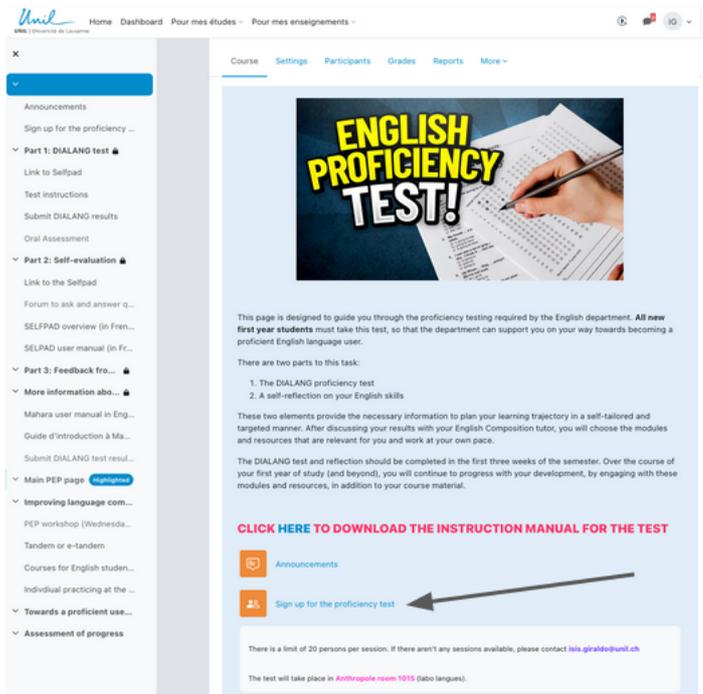


8. Click on **PEP: English Proficiency Testing 2023**.



9. Click on **M'inscrire** to join the Moodle page.

10. On the **PEP: English Proficiency Testing 2023** page, click on **Sign up for the proficiency test** (see black arrow). There are 20 places available for each time slot.



11. **Choose the time slot** that suits you best to take the test and **click on the blue button at the bottom** (see red arrow). You can only register for one slot. Please remember to avoid the supplementary session and prefer those taking place during weeks 1 and 2. **Write down the date and time of your slot on your agenda.** Please arrive 10 minutes in advance to the *labo langue* (**Anthropole room 1015**), which is where the test takes place.

Sign up for the proficiency test

PEP: English Proficiency Testing 2023 / Sign up for the proficiency test

Sign up for the proficiency test

There is a limit of 20 persons per session. If there aren't any sessions available, please contact isis.giraldo@unil.ch

The test will take place in **Anthropole room 1015** (labo langues).

Choice	Group	Show descriptions	Members / Capacity	Group members	Show Group Members
<input type="radio"/>	Session 1: Wed. Sept. 20 (11:00-13:00)		0 / 20		
<input type="radio"/>	Session 2: Wed. Sept. 20 (16:30-18:30)		0 / 20		
<input type="radio"/>	Session 3: Thu. Sept. 21 (13:30-15:30)		0 / 20		
<input type="radio"/>	Session 4: Fri. Sept. 22 (10:00 – 12:00)		0 / 20		
<input type="radio"/>	Session 5: Fri. Sept. 22 (14:30 – 16:30)		0 / 20		
<input type="radio"/>	Session 6: Mon. Sept. 25 (10:00-12:00)		0 / 20		
<input type="radio"/>	Session 7: Mon. Sept. 25 (14:00-16:00)		0 / 20		
<input type="radio"/>	Session 9: Fri. Sept. 29 (10:00-12:00)		0 / 20		
<input type="radio"/>	Supplementary Session: Wed. Oct. 11 (10:00-12:00)		0 / 20		

Congratulations!
You have successfully signed up to take the test!